

Northwest District Twinning Instructions Revised 12/20

<http://northwestsvdpstl.org/>

New Mailing Address

St Joseph Catholic Parish
Northwest District SVDP
1355 Motherhead Road
St Charles, MO. 63304

Utility Twinning

1. Complete and submit the request form online at <https://www.emailmeform.com/builder/form/6a4K0fAS85fCp36sfHk5>.
2. The Northwest District guideline is to twin up to \$250.00 per client per year.
3. Please contact Theresa Weber with questions. Theresa can be reached at theweb14@gmail.com

Rent Assistance Twinning

1. Requests should be emailed to Robert Lees at rblees@swbell.net.
2. Please include your conference name, **the members name**, the name of the client, the dollar amount your conference is funding, **dollar amount from twinning from other conferences** and the dollar amount of your request from the district.”
3. The Northwest District guideline is to twin up to \$500.00 per case.

Please contact Robert Lees with questions. Robert can be reached at rblees@swbell.net.

Hotel Requests for the Homeless

1. Please see new guidelines on our website at https://northwestsvdpstl.org/sites/svdpstlnw/files/revised_nw_district_homeless_procedures_71519_002.pdf

Automobile Repairs

1. All auto repairs under \$1,000 should be handled on the conference level. Conferences can request twinning from other conferences if needed.
2. Auto repairs over \$1,000 can include a twin from district. Typically, the district will match the twin of another conference.
3. Large dollar auto repairs should be requested under the Bridge program.

Please note that all checks issued by the Northwest District Treasurer will be sent to the SVDP (Parish Name) at the address for the Parish.

It is the responsibility of the Conference SVDP to pledge / pay the full bill. The NW District will rebate the twinning dollars directly to the Conference requesting the twinning.

Contact Information

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